



# UNIVERSITY OF UTAH

SCHOOL OF MEDICINE

DEPARTMENT OF PATHOLOGY

MEDICAL LABORATORY SCIENCE

## MEDICAL TECHNOLOGY PROGRAM

### APPLICATION PORTFOLIO FOR ADMISSION TO THE PROFESSIONAL PROGRAM IN MEDICAL LABORATORY SCIENCE

**Complete application portfolios with official transcripts must be submitted between January 1, 2010 and April 1, 2010 for admission to Fall Semester, 2010. Applicants will be notified of their status by mid May, 2010. Late applications may be considered, depending on class size.**

**Return Application to:**      **Larry Schoeff, MS, MT(ASCP)**  
   **MT Program Director**  
   **Department of Pathology**  
   **30 North, 1900 East**  
   **University of Utah**  
   **Salt Lake City, UT 84132**  
   or  
   **Karen A. Brown, MS, MLS(ASCP)<sup>CM</sup>**  
   **MT Associate Program Director**  
   **Department of Pathology**  
   **30 North, 1900 East**  
   **University of Utah**  
   **Salt Lake City, UT 84132**

For Additional Information or Questions, call Larry Schoeff at 585-6989; or e-mail at: [lschoeff@path.utah.edu](mailto:lschoeff@path.utah.edu)  
and/or Karen A. Brown at 581-3544; or e-mail at: [Karen.Brown@path.utah.edu](mailto:Karen.Brown@path.utah.edu)

**PROCEDURES: THE FOLLOWING ITEMS ARE REQUIRED TO COMPLETE THE MEDICAL LABORATORY SCIENCE (MLS) APPLICATION. IT IS THE RESPONSIBILITY OF THE APPLICANT TO SUBMIT THE REQUIRED DOCUMENTS. APPLICATIONS WHICH ARE MISSING DOCUMENTS AFTER THE APRIL 1<sup>ST</sup> DEADLINE DATE WILL NOT BE REVIEWED.**

1. **Admission to the University of Utah (U of U).** Every student must apply and be accepted to the University **prior to** submitting this application. A lapse in registration at the University will require the student to submit an application for re-admission. If the student has been accepted, but has not yet attended the U. of U., please attach a copy of your acceptance letter to this application. Post-Baccalaureate applicants require **non-matriculation status** only.
2. **Application Form.** All items on the form must be completed. This application is for Fall Semester 2010 admission. [**Baccalaureate applicants only:** ALL pre-requisite courses must be completed **before** Fall Semester 2010; worksheets for **major** and **graduation** requirements must be completed and submitted.]
3. **Transcripts.** Official transcripts from every college or university ever attended must be submitted with this application. These transcripts must show all courses completed through December, 2009. **An official U. of U. transcript must also be submitted to show acceptance plus any and all transfer course work accepted by the U. of U.** Official transcripts are not available until after a student has attended classes at the U. Unofficial U. of U. transcripts showing summary of transfer credit are acceptable, if the student has not yet attended the U.
4. **Grade Point Average (GPA).** **A cumulative GPA of 2.5** (4.0 scale) is required for admission.\* All college courses completed through December, 2009 will be included in GPA calculation. If there are courses over ten years old, the applicant may elect to delete these from GPA calculation. Deleted courses may not be used to fulfill pre-requisite course work. **A Science/Math GPA of 2.5** is also required for admission. If a course has been retaken, the most recent grade will be used. (\*average acceptance GPA for last 4 years has been 3.3)
5. **Essay Questions.** See separate sheet for instructions.
6. **Student Resume.** See enclosed separate sheet for instructions.
7. **Reference Forms.** Three references are required. The enclosed forms are to be submitted by individuals academically acquainted with the student, and by current or former employers. One instructor, one employer, and a third reference from either category should be submitted. Each recommendation should address the following: (1) length of time referee has known the applicant and in what capacity; and (2) applicant's systematic inquiry skills, ability to generate original ideas, interpersonal effectiveness, and potential for leadership.
8. **Essential Requirements for MLS Program Form.** The separate form must be submitted, attesting to the applicant's ability to fulfill all of the essential requirements stated therein.
9. **Computer Literacy.** All students admitted to the MLS Program are expected to possess internet, word processor and spreadsheet computer skills. If students are lacking these skills, they should seek help from campus resources to achieve these minimum requirements.
10. **International Applicants.** An applicant whose native language is not English is required to pass the **TOEFL exam (≥ 500) and the SPEAK Test (≥ 45)**. SPEAK Test scores must be submitted with this application. For information on these examinations, contact the University of Utah Testing Center, 498 Student Services Building (801) 581-8744.
11. **Application Deadline.** April 1, 2010. (Flexible, depending on class size.)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
Last First

**MAILING ADDRESS:** \_\_\_\_\_ **TELEPHONE:**  
Home: (\_\_\_\_) \_\_\_\_\_  
Work: (\_\_\_\_) \_\_\_\_\_

**UNIVERSITY OF UTAH STUDENT ID#:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

(Please notify the MLS Office at (801) 581-7913 if your address changes (mail or e-mail) after submitting this application)

**EMERGENCY CONTACT:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

<b>PROGRAM APPLYING FOR:</b> <input type="checkbox"/> <b>Baccalaureate Program in Medical Lab Science (2+2)</b> <input type="checkbox"/> <b>Post-Baccalaureate Program in Medical Lab Science (4+1)</b>
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**REFERENCES WILL BE SUBMITTED BY:**

Persons identified to provide letters of reference may be contacted by faculty reviewers. This list must match the references in your file.

<u>Name</u>	<u>Relationship to Applicant</u>	<u>Phone #</u>
1. _____		
2. _____		
3. _____		

**OPTIONAL INFORMATION**

The following information is requested for Affirmative Action purposes and is not required.

Ethnic origin:  American Indian  Pacific Islander  White, not of Hispanic origin  
 Alaska Native  African American  Other:  
 Asian-American  Hispanic

The University of Utah is an Affirmative Action/Equal Opportunity Employer and as such is fully committed to nondiscrimination and equal opportunity in (1) all programs and activities, including but not limited to student admissions and student financial assistance; and (2) faculty and staff employment including but not limited to recruitment, compensation and advancement without regard to age, race, creed, color, religion, national origin, sexual orientation, qualified handicap, disabled veteran, or veteran of the Vietnam era. Evidence of practices which are not consistent with this policy should be reported to the Office of the President of the University. The MLS Program seeks to provide equal access and reasonable accommodations to its programs, services and activities for people with disabilities.

**MLS SELECTION CRITERIA:** Applications from all qualified applicants will be reviewed by the MLS Selection Committee. The committee consists of members of the MLS faculty. The selection process for Medical Technology is competitive and is based on a point ranking system.

**The following criteria will be used to rank all qualified applicants:**

1. **Academic Achievement** (4 – 16 points)
  - Cumulative GPA
  - Science GPA
2. **Essay Questions** (3 – 12 points)
  - Relevance
  - Organization/Logic/Clarity
  - Writing Style
3. **Experience** (3 – 12 points)
  - Laboratory Experience
  - Work Experience
  - Extra Curricular/Community Service
4. **Reviewer’s Overall Impression** (1 – 4 points)  
(Including References & Leadership Potential)

A personal interview may be conducted by the MLS selection committee, if needed to further assess applicant qualifications.

**COURSE REQUIREMENTS (2+2 applicants only):** Only Applicants who have completed the required Pre-Professional courses and the General Education Requirements (for U. of U. graduation) **before** Fall Semester 2010 will be considered for admission to the MLS Program. The applicant must have completed the following pre-professional courses or their equivalent **before** Fall Semester 2010.

<u>Courses</u>	<u>Completed when &amp; where</u>	<u>Plan for Completion</u>
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**Biology**

Biology (1210 <u>or</u> 2020)	_____	_____
Human Physiology (2420)	_____	_____
Human Anatomy (2325)	_____	_____
Genetics (2210 <u>or</u> 2030)	_____	_____

**Chemistry**

General Chemistry (1210 / 1215)	_____	_____
General Chemistry (1220 / 1225)	_____	_____
Organic Chemistry (2310)	_____	_____
Biochemistry (PATH 3900 <u>or</u> CHEM 3510)	_____	_____

**Math**

Algebra (1050)	_____	_____
Statistics (1070)	_____	_____

<b>Communication</b> (1010 <u>or</u> 2120)	_____	_____
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